



WILLIS-KNIGHTON HEALTH SYSTEM

CHIEF RESIDENT-INTERNAL MEDICINE

JOB SUMMARY

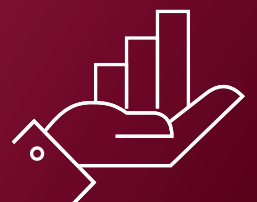
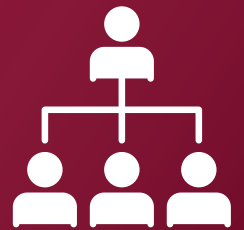
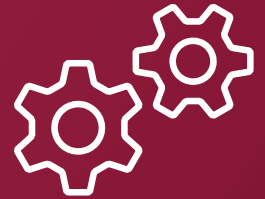
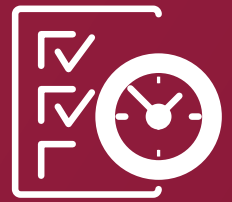
Willis-Knighton Health System's graduate medical education program is seeking an exceptional graduating internal medicine resident to join our residency program as a chief resident/clinical instructor. This exciting opportunity allows the chief resident to join a developing residency program and serve in a key leadership position during the program's inaugural academic year. This individual will help coordinate the administrative, educational, and clinical experiences of the residents, provide clinical supervision to the residents in inpatient and outpatient settings, and serve as a liaison between leadership and program residents.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The Willis-Knighton internal medicine chief resident will serve for one year from July 1 to June 30. The position carries the PGY 4 Chief Resident designation and also has a faculty and medical staff appointment. It offers flexibility to meet the individual goals and needs of the person in the position as well as the needs of the Internal Medicine Residency Program.

The chief resident must:

- Serve as a liaison between residents and faculty and monitor the well-being of residents including but not limited to fatigue mitigation, mental and physical health.
- Provide additional feedback on individual resident performance during faculty reviews of resident progress. Attend Clinical Competency Committee and serve as an active member.
- Assist in addressing issues regarding individual resident performance and serve as a resident mentor.
- Coordinate resident rotation schedules and make changes during the academic year as indicated with the goal of making sure that all ACGME requirements are met.
- Coordinate resident didactic schedule. Attend all resident didactics including but not limited to afternoon report and the weekly academic half day. Develop and present at regularly scheduled sessions including board review questions for residents (e.g., MKSAP and MedStudy) and serve as faculty member for resident case presentations.
- Develop, coordinate, and oversee a backup schedule for residents who are ill or otherwise not available for scheduled duties.



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- Maintain regular availability via scheduled office hours.
- Assist in the annual updating of the resident manual.
- Meet with the program director on a regularly scheduled basis and as needed.
- Coordinate resident participation in the ACGME required annual resident survey.
- Attend simulation sessions and work with faculty and Innovation Center staff to optimize these sessions.
- Attend weekly program leadership meetings, monthly faculty meetings, and other meetings as designated by the internal medical residency program director.
- Help class representatives prepare agendas for resident advisory committee sessions.
- Monitor resident work hours and report to the program director. Make sure residents record work hours at least once a week and that recording is accurate.
- Attend resident inpatient rounds and mentor residents who need assistance with time management. Make sure residents are trained in succinct presentation skills to facilitate teaching team rounds and efficient clinical care of patients.
- Help program leaders schedule the In-Training Exam (ITE) so disruption of patient care is minimized.
- Assist in resident recruitment and interviews which includes interviewing candidates, coordinating resident attendance at recruiting interview sessions, and conducting tours for candidates.
- Serve as a role model and guide for other residents in their professional interactions with patients, families, staff, and colleagues.
- Ensure that transitions of care are done effectively and comply with program and institutional policies. Oversee the daily handoff and complete the handoff evaluation as directed by the program director.
- Mentor residents who are placed on remediation or probation by the Clinical Competency Committee and the program director.
- Coordinate resident participation in scholarly activities as required by the ACGME.

EDUCATION & EXPERIENCE

- Graduation (anticipated) from an accredited U.S. internal medicine residency, in good academic standing. Must be eligible for the Internal Medicine Board Exam.
- Letters of support from faculty in her/his residency program
- Core skills: Leadership, conflict management, organization, teaching

CERTIFICATION/LICENSURE

- Must obtain full Louisiana Medical License by the start of the academic year.
- Must apply for and receive WKHS Medical Staff appointment